

# National Comfort Institute, Inc. Seminars

## 2006-b Registration Form

1. CALL: 800-633-7058

2. FAX: 440-949-1851

3. MAIL: This completed form and payment to: National Comfort Institute, PO Box 2090, Sheffield Lake, OH 44054

### Step 1: Choose Your Seminar (check the boxes for the seminar and certification you want to register for)

- |                                                                                                                                             |                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> <b>Beginning Air Diagnostics &amp; Balancing</b><br>Seminar Code 101 \$195                                         | <input type="checkbox"/> <b>The Complete Carbon Monoxide Story</b><br>102 Day 1 New Seminar and Price ONLY \$195         |
| <input type="checkbox"/> <b>Intermediate Air Balancing Training &amp; Certification</b><br>Seminar Code 201 \$395 (101 course prerequisite) | <input type="checkbox"/> <b>Carbon Monoxide &amp; Combustion Solutions</b><br>202 Day 2 All New Seminar \$395            |
| <input type="checkbox"/> <b>Advanced Air Diagnostics/Balancing (Recertification)</b><br>Seminar Code 301 \$395 (\$395 for recertification)  | <input type="checkbox"/> <b>CO Review &amp; Certification Testing</b><br>302 New Program and Updated Testing \$195       |
| <input type="checkbox"/> <b>SPECIAL 101-201-301 Event Bundle</b> Only \$835 (Save \$150)                                                    | <input type="checkbox"/> <b>Advanced CO/Comb Training &amp; Recertification</b><br>Continued Professional Training \$395 |
| <input type="checkbox"/> <b>PBC Fast Track Implementation Program Training</b><br>\$1895 per person (includes 1yr NCT Membership)           |                                                                                                                          |

### Step 2: Indicate Seminar City and Date(s) (Dates and locations are subject to change. Call 800-633-7058 or go to [www.nationalcomfortinstitute.com](http://www.nationalcomfortinstitute.com) for latest schedule)

Seminar City \_\_\_\_\_ Date(s) \_\_\_\_\_

### Step 3: Your Company information

Company Name \_\_\_\_\_ Primary Contact \_\_\_\_\_

Owner/Mgr \_\_\_\_\_ E-Mail address \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Ext. # \_\_\_\_\_ FAX (\_\_\_\_) \_\_\_\_\_

Primary Business Type \_\_\_\_\_ Website \_\_\_\_\_

### Step 4: Employees to Register

1. Name _____ Title _____ E-mail _____	Seminar/Certif. Code(s) _____ CEU's? ___Yes ___No State(s) _____ Seminar Fees _____
2. Name _____ Title _____ E-mail _____	Seminar/Certif. Code(s) _____ CEU's? ___Yes ___No State(s) _____ Seminar Fees _____
3. Name _____ Title _____ E-mail _____	Seminar/Certif. Code(s) _____ CEU's? ___Yes ___No State(s) _____ Seminar Fees _____
4. Name _____ Title _____ E-mail _____	Seminar/Certif. Code(s) _____ CEU's? ___Yes ___No State(s) _____ Seminar Fees _____

For internal use: \_\_\_\_\_ Adjustments (Early Bird, Members, etc.) \_\_\_\_\_

Regby \_\_\_\_\_ Total Fees \_\_\_\_\_

### Step 5: Choose Payment Method

\_\_\_ Credit Card: \_\_\_ Visa \_\_\_ Mastercard \_\_\_ Discover Card Number \_\_\_\_\_

Exp. Date \_\_\_\_\_ Name on Card \_\_\_\_\_ Signature \_\_\_\_\_

\_\_\_ Check Enclosed Mailing Check - Please use credit card above to hold reservation Today's Date \_\_\_\_\_



National Comfort Institute Cancellation Policy: We understand that on occasion, changes to your business schedule are unavoidable. Therefore we offer the following cancellation policy: National Comfort Institute will refund your registration, less a \$50 processing fee, provided you mail or fax your cancellation in writing two weeks prior to the scheduled seminar date. (Verbal cancellations cannot be accepted). If a written cancellation arrives at National Comfort Institute before one week prior to the seminar date, we will refund 60 percent of your registration fee. No cancellations will be allowed after that time; however, we will gladly accept substitutions of participants. NCI reserves the right to cancel or reschedule any course that lacks sufficient registration, in order to provide a satisfactory learning environment. If we must cancel, registrants will receive a full refund of the registration fee. No refunds can be made for lodging, air fare or any other expenses related to the program.